

KENOSHA JOINT SERVICES BOARD

April 17, 2018

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, City Administrator Frank Pacetti, Chief of Police Daniel Miskinis, Board Member Mark Modory and Youth in Governance Janaki Rawal and Youth in Governance Jamal Hanson.

County Supervisor Daniel Esposito and City Alderman Rocco LaMacchia Sr. were excused.

Under **Citizen Comments**,

- Sharon May of the Fleet Maintenance department addressed the Board regarding citizen comments from the March 27, 2018, Board meeting. Ms. May stated that as a senior employee the previous month's citizen comments did not reflect her thoughts and feelings and thanked the Board for the wage and compensation study. She recognized that it was a difficult task to implement the study and appreciates the raise she is expected to receive on her employment anniversary.
- Soledad Juarez of the Evidence/ID department addressed the Board regarding citizen comments from the March 27, 2018, Board meeting. Ms. Juarez wanted to thank the Board for the wage and compensation study and the raises approved for the current year. While she recognized the implementation of the raises were flawed, she understands that there is no perfect way to implement the wage increases and satisfy everyone. She stated that she was in agreement with the idea presented by Chairman Gentz and City Administrator Frank Pacetti to bring up all top employees at the same time, however, she understands that due to budgetary constraints it was not feasible. With that said, she appreciates the efforts of the Board in keeping the employee insurance affordable and wages competitive.

Ms. Juarez also addressed the Board on a citizen comment from the March 27, 2018, meeting regarding Ms. Childers stating that she had subordinate employees. She does not believe that this statement was accurate because they are all considered equal employees. Ms. Juarez stated that while Ms. Childers may have more seniority than the other technicians and sometimes performs other duties, they are all classified the same. She stated that some of the technicians perform duties that Ms. Childers does not perform and does not feel that they are her subordinate employees. It is not her intent to take anything away from Ms. Childers' years of service or knowledge, however, Ms. Juarez feels that it was an inaccurate statement.

Under **Approval of Minutes of Open Sessions Held**, there were none.

Under **Director's Report**, Director Genthner reported that within the past several weeks they have had Telecommunicators assist citizens with the delivery of three babies; they have done outstanding work. It is unusual to have one in a year and they have already had three assists in the last couple weeks.

On another note, the Telecommunicators recently had a situation where a citizen was trapped in her bathroom during a fire. Communication Supervisor Jeff Lovell assisted her for 20 minutes giving her directions on how to keep the smoke from coming into the room and kept her calm. They have recognized Mr. Lovell with a letter of recognition for his work.

The Board accepted the information as presented.

Under **Firing Range**, Director Genthner reported that the RFP document will be going out to bid on April 20, 2018. They will be having a mandatory pre-bid conference on May 1, 2018, for any contractor wishing to bid on the project. The completion timeline is still expected to be sometime in September.

Mr. Pacetti inquired if they would be dictating design or looking for design suggestions as well as cost. Director Genthner stated that they have a generalized design with the ability for the contractor to offer suggestions.

The Board accepted the information as presented

Under **E911 Telephone Equipment Platform**, Communication Manager Mike Blodgett reported that the Text-to-911 routers have been installed and they had experienced some issue with networking. Comsys employees worked together West Safety Solution on troubleshooting and determining the issue with the router configuration. He stated that there is a little more work to be completed on the Joint Services' networking. They will then be waiting for the approval from Airbus before Frontier can come in and finish configuring the system; staff will be trained and they will move forward at that time. The timeline to completion will be approximately 6 months.

The Board accepted the information as presented.

Under **Wage and Compensation Study**, Director Genthner reported that he was requested to put this item on the agenda and has provided Ms. Tunkieicz with the information she requested.

Ms. Tunkieicz reported that all of her questions have been answered. She agrees with the employees that spoke during Citizen Comments regarding it being a difficult situation to implement a wage and compensation study and recognizes that everyone will not be satisfied with the results. She considers the matter closed.

The Board accepted the information as presented.

Under **Board Member Comments**,

- Chief Miskinis wanted to commend the Communication department. Not only do they deal with trapped citizens they also deal with many situations and provide important information and descriptions to the KPD.

Chief Miskinis also want to commend Comsys. They have been helpful to KPD with the New World system and in setting up needed networking.

Chief Miskinis stated that he recently had a discussion with the Records department regarding transitioning from UCR (Uniform Crime Reporting) crime reporting to NIBRS (National Incident-Based Reporting System) crime reporting. This is federally mandated crime reporting system and will entail a great deal of work from the Joint Services' staff and its member agencies during transition.

- Chairman Gentz reported that this will be the last meeting for Youth in Governance members Janaki Rawal and Jamal Hanson. They shared their experiences with the Board. Ms. Tunkieicz thanked them for what they have contributed and believes they have done a great job. Chairman Gentz added that he thinks they have been two of the most active Youth in Governance members and appreciates the perspective they offered.

At 4:46 p.m., Mr. Pacetti made a motion for **Adjournment**. Ms. Tunkieicz seconded the motion. Motion approved unanimously.