

## KENOSHA JOINT SERVICES BOARD

May 22, 2018

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, City Administrator Frank Pacetti, County Supervisor Daniel Esposito, City Alderman Rocco LaMacchia Sr., Board Member Mark Modory and Youth in Governance Grace Bourdeau and Youth in Governance Jacob Maki.

Chief of Police Daniel Miskinis was absent.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Sessions Held on March 27, 2018 and April 17, 2018**, Mr. Pacetti made a motion to approve the minutes and Mr. Modory seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that Joint Services has been bringing new staff on board. Two new Records Clerk have started and two more will be brought on board in June; they also have several additional staff members planned in Communications.

Director Genthner reported that Assistant Director Nielsen, Captain Hallisy of KSD, Deputy Chief Larsen of KPD and himself are currently working with the Kenosha District Attorney's office to transition to E-Referral. E-Referral will allow the KPD and KSD to send their records electronically over to the District Attorney's office. The project will be comprehensive and involve an interface with the NWS software; it is expected to be completed around the beginning of 2019.

Chairman Gentz inquired whether an upgrade will be needed for the NWS software to accommodate E-Referral. Director Genthner stated that it will require a custom interface and that it should be funded by a grant. Chairman Gentz also inquired on the status of past struggles Joint Services has had with getting digital media information over to the District Attorney's office. Director Genthner reported that this will be a separate system and that they are looking at interfacing the digital media system to the E-Referral system.

The Board accepted the information as presented.

Under **Firing Range**, Director Genthner reported that two bids were received and opened on May 17, 2018. The bid was awarded to Camosy Construction at a cost of \$1,346,000. Camosy Construction has completed eight ranges with FGM Architects over the last couple of years. The anticipated construction timeline will be from August 6 – November 9, 2018. Director Genthner gave a brief description and history of the firing range for the Youth in Governance members.

The Board accepted the information as presented.

Under **E911 Telephone Equipment Platform**, Communication Manager Mike Blodgett reported that they are waiting for final approval from Motorola for Airbus to move forward. A brief description of the 911 software and the project was given for the Youth in Governance members.

The Board accepted the information as presented.

Under **Kenosha Joint Services Policy – Light Duty**, Director Genthner reported that currently Joint Services does not have a Light Duty policy. The goal of this policy is to put procedural parameters in place so there is no confusion in the future.

Mr. Modory made a motion to approve the Light Duty policy and Mr. Esposito seconded the motion. Motion approved unanimously.

Under **Kenosha Joint Services Handbook - Request for Approval of Changes**, Director Genthner reported that most of the changes that have been made were due to the Wage and Compensation study along with other minor changes.

Mr. Pacetti stated that he believes it to be cumbersome to see wages and salaries listed within a handbook. He suggested that in the future they be stripped from the handbook and have a separate wage and compensation schedule created based on the Board approved rates.

Mr. Pacetti made a motion to approve the changes to the employee handbook and Mr. LaMacchia seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, there were none.

At 4:56 p.m., Mr. Pacetti made a motion for **Adjournment** and Mr. LaMacchia seconded the motion. Motion approved unanimously.