

KENOSHA JOINT SERVICES BOARD

April 23, 2019

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, General Manager Ed St. Peter, County Chief of Staff Jennie Tunkieicz, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhas, City Alderman Rocco LaMacchia Sr., Board Member Mark Modory and Youth in Governance member Grace Bourdeau.

Youth in Governance Jacob Maki was excused.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on February 26, 2019**, Chief Miskinis made a motion to approve the minutes and Ms. Tunkieicz seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that the agency has been hosting classes and have another one coming up in June. He also reported that last week was National Public Safety Telecommunicator's week; it is an event sponsored by Telecommunicators and recognizes them and the work that they perform.

Chairman Gentz spoke about the number of Telecommunicator openings and inquired about the status. Human Resource Coordinator, Bev Sebetic, reported that background checks are currently wrapping up and that they would know more at the end of the week. They expect to have two or three more hiring process this year; it'll depend on how many applicants apply.

The Board accepted the information as presented.

Under **Firing Range**, Director Genthner reported that the status of the project has not changed. The range is currently being utilized by the agencies and there are a couple of punch list items to be completed. Director Genthner reported that he will be working with Kenosha County to close out the financial side of the project. Once the firing ranges financials are closed, they will have a better idea of funds left over for the Evidence room remodel.

The Board accepted the information as presented.

Under **Radio Console System**, Director Genthner reported that there was a delay because they needed to coordinate with Kenosha County's simulcast project. That project is coming along so they are now able to fully develop the RFP. Communications Manager, Mike Blodgett, reported that it was beneficial to delay the console systems. By doing so, they are able to purchase console systems that are compatible with Kenosha County's simulcast project.

The Board accepted the information as presented.

Under **E 9-1-1 Telephone Equipment Platform**, Director Genthner reported that they anticipate having all of the cell providers online so they are able to implement Text-to-911. Sprint was the last provider they have been working with getting online.

The Board accepted the information as presented.

Under **Backup Center**, Director Genthner presented a couple pictures of the backup center. The room is approximately the size of the KJS Administration conference room. There are six consoles and some other equipment in the room.

Communication Manager, Mike Blodgett presented an overview of the backup center. Most of the equipment is in usable condition and the CAD system is current. The main difference at the backup center is the space constraints; they are only able to use two monitors, whereas, they really need three. Further overview and discussion of the backup ensued.

Under **Update Policies**, Director Genthner highlighted the updated changes made to several polices and requested approval of the updated policy changes.

Ms. Tunkieicz made a motion to approve the updated policy changes. Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Eliminate Policies and Update Employee Polices**, Director Genthner requested to eliminate the Disability Leave Request and the Sick Leave policy. The Disability Leave request is outdated while the Sick Leave policy has been incorporated into the employee handbook.

Chief Miskinis made a motion to approve agenda items B & C. Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, Ed St. Peter appreciated the tour of the firing range.

Chief Miskinis mentioned that he appreciates that Joint Services brings new employees around and introduces them to key department staff. He also mentioned that Joint Services did good job with the hosting of the training.

At 5:05 p.m., Chief Miskinis made a motion for **Adjournment** and Mr. LaMacchia seconded the motion. Motion approved unanimously.