

KENOSHA JOINT SERVICES BOARD

May 28, 2019

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhas, City Alderman Rocco LaMacchia Sr., Board Member Mark Modory and Youth in Governance members Gabrielle Wellman and Tyler Andrews.

General Manager/City Administrator Ed St. Peter was absent.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on April 23, 2019**, Mr. LaMacchia made a motion to approve the minutes and Mr. Modory seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that they started Cyber Security training for all employees. Director Genthner also reported that Telecommunicator Brittany Mercurio attended a first responder appreciation for a local nurse that was severely injured in an accident.

Mr. Modory inquired how the employees would be receiving the emails for the Cyber Security training. Assistant Director Josh Nielsen explained why and how the training is taking place. A brief discussion ensued.

The Board accepted the information as presented.

Under **Election of Chairman**, Ms. Yuhas nominates Jeff Gentz for Chairman of the Kenosha Joint Services' Board.

Ms. Yuhas made a motion to nominate Jeff Gentz as Chairman and Mr. Modory seconded the motion. Motion approved unanimously.

Under **Election of Vice Chairman**, Mr. Modory nominates Jennie Tunkieicz as Vice Chairman of the Kenosha Joint Services' Board.

Mr. Modory made a motion to nominate Jennie Tunkieicz as Vice Chairman and Mr. LaMacchia seconded the motion. Motion approved unanimously.

Under **Firing Range**, Director Genthner reported that the firing range punch list is scheduled for completion during the upcoming week. They are currently waiting for some additional invoices to come in to finalize the cost of the overall project. At that point, they will then be able to move onto the Evidence remodel portion of the project.

The Board accepted the information as presented.

Under **Request to Transfer Funds**, Director Genthner requests to transfer \$3,087 in funds to cover maintenance fees for mobile licensing for additional squads that were purchased by the Kenosha County Sheriff's Department.

Mr. LaMacchia made a motion to approve and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Radio Console System**, Director Genthner reported that they are still working with Kenosha County and the consultant and that an RFP will be available shortly. Once the RFP goes out, they should be able to identify a system they are looking to implement.

The Board accepted the information as presented.

Under **E911 Telephone Equipment Platform**, Director Genthner reported that all of the cell phone providers are online. They want to prepare a public service announcement to advise the residents that they have the ability to Text to 911. A brief discussion ensued.

The Board accepted the information as presented.

Under **Communication Department October 30, 2018 Review**, Communications Assistant Manager, Nikki Beranis, reported the progress that the department has been making with the suggestions that the review made last fall.

The Board accepted the information as presented.

Under **Telephonic CPR Support Grant**, Director Genthner reported that they applied and received a grant for \$12,097.54 from the State of Wisconsin Department of Health Services. Director Genthner requested approval to accept these funds. A brief discussion ensued.

Chief Miskinis made a motion to approve and Mr. LaMacchia seconded the motion. Motion approved unanimously.

Under **Changes to 911 Telecommunicators Job Description**, Director Genthner requests approval for changes made to the 911 Telecommunicator job description. They specifically updated current salaries, eliminating the 6200 key strokes per hour requirement and look more at an applicant's skills/aptitude testing during the hiring process.

Ms. Tunkieicz made a motion to approve and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, Chief Miskinis reported that it has been a busy month and wanted to give credit to the Communications department.

Mr. LaMacchia reported that the Mayor is recovering and doing well.

At 5:00 p.m., Mr. LaMacchia made a motion for **Adjournment** and Ms. Tunkieicz seconded the motion. Motion approved unanimously.