

KENOSHA JOINT SERVICES BOARD

October 22, 2019

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, County Supervisor Monica Yugas, City Alderman Rocco LaMacchia Sr., and Youth in Governance members Gabrielle Wellman and Tyler Andrews.

The **Members not in Attendance** were City Administrator Randy Hernandez, Chief of Police Daniel Miskinis and Board Member Mark Modory were not present.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on August 27 and September 11, 2019**, Mr. LaMacchia made a motion to approve the minutes and Ms. Yugas seconded the motion. Motion approved unanimously.

Under **Director's Report**, Assistant Director Nielsen reported that there were a couple of additions to the Director's report.

First, Kenosha County has contracted with Riley Construction for the Evidence remodel project. Paul Miller of Riley Construction will be the Construction Manager for the project and assist Kenosha Joint Services in completing the Evidence remodel.

Second, the County Board Finance Committee approved their portion of the 2020 budget on October 21, 2019. During that meeting, the chairman of the committee requested that Joint Services receive a legal opinion from the City of Kenosha attorney's office and Corporation Counsel regarding Joint Services' employees being covered by either the City or County of Kenosha's healthcare plans.

Ms. Tunkieicz inquired on the status of the New World TraCS integration issues. Assistant Director Nielsen reported that they continue to have an issue with integration due to an update back in April. In the meantime, Records Clerks are continuing to enter accident reports into New World manually. They are currently waiting on an ETA from New World on a resolution. Chairman Gentz would like an updated status at the next meeting.

Mr. LaMacchia inquired about the comment made about the County Board Finance Committee Chairman requesting legal opinion on the health insurance. Assistant Director stated that the Finance Committee inquired as to why Joint Services' employees could not be covered under the City or County of Kenosha's healthcare plan, and that quite a bit of discussion took place on the topic. Ultimately, the consensus was to take another look at it and receive updated legal opinions.

The Board accepted the information as presented.

Under **2020 Kenosha Joint Services Operating Budget**, Assistant Director Nielsen reported that they heard back from the Horton Group and that the final renewal for the current health insurance plan is coming in at an increase of 15.71%; or approximately \$1,598,000 of the budget. We will continue to work with Horton Group on implementing more participation in the the wellness program for 2020.

Youth in Governance member Gabrielle Wellman inquired when the wellness program would begin. Chairman Gentz stated that the plan was to have the program implemented in 2020. Assistant Director Nielsen mentioned that the wellness program is currently in place, but they are looking to get more participation from the employees than what they currently have engaged. Ms. Tunkieicz noted that they are looking at implementing penalties for employees failing to participate.

The Board accepted the information as presented.

Under **Records Retention Schedule**, Assistant Director Nielsen reported that they are looking at updating a new retention schedule and that he has been working with the City of Kenosha attorney's office and Corp Counsel. The retention schedule that they have developed needs to be taken to the State of Wisconsin for final approval before the Public Records Board. In order to submit what they currently have, they need to have signatures from Joint Services and legal counsel.

Assistant Director Nielsen requested the Board allow for the City of Kenosha attorney's office and Corp Counsel be able to sign off on the retention schedule that will be going up to the Public Records Board for review.

Ms. Yuhas made a motion to approve and Mr. LaMacchia seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, there were none.

At 4:40 p.m., Mr. LaMacchia made a motion for **Adjournment** and Ms. Yuhas seconded the motion. Motion approved unanimously.