

KENOSHA JOINT SERVICES BOARD

August 28, 2018

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, County Chief of Staff Jennie Tunkieicz, Chief of Police Daniel Miskinis, City Alderman Rocco LaMacchia Sr., County Supervisor Monica Yuhas, Board Member Mark Modory, Youth in Governance Grace Bourdeau and Youth in Governance Jacob Maki.

City Administrator Frank Pacetti was excused.

Under **Citizen Comments**, Alicia Mendoza addressed the Board regarding filing a formal complaint on a Joint Services' employee she felt released confidential information.

Under **Approval of Minutes of Open Sessions Held on July 31, 2018**, Ms. Yuhas made a motion to approve the minutes and Mr. Modory seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner reported that the requested statistics for employee "force backs" and the steps of the hiring process were included in the Director's Report.

Chairman Gentz requested that the topic of "force backs" and the Joint Services' hiring process be placed on the October agenda. Chairman Gentz would also like to look into having a closed session regarding the investigation regarding the above citizen comments.

The Board accepted the information as presented.

Under **Financial Review**, Judy Bruni of Feld Schumacher & Company LLP presented the 2017 Financial Review.

Mr. Modory made a motion to receive and file the financial report. Mr. LaMacchia seconded the motion. Motion approved unanimously.

Under **Fees for Copies Under the Wisconsin Public Records Law**, Director Genthner reported that the Wisconsin Attorney General has issued an opinion regarding paper copy fees. They are recommending \$.0135 for black and white copies and \$.0632 for color copies. This will be a significant change in the current fee structure and that these fees are a substantial part of Joint Services' annual revenue. Additionally, the Wisconsin Attorney General's office has recommendations for the cost of DVD's and other digital media.

Director Genthner indicated that Records Manager Stephanie Lorenzo was conducting a study as to what the costs were for KJS in reference to making a photocopy. Given the language within the statute that allows for charging fees for copies, the .013 cents per page was probably the correct amount. Additionally, given the workflow for making copies and providing change for copies, it would be in the best interest of KJS to waive the fees for paper copies and leave the digital copy cost until they can fully evaluate the cost of the digital media. Further discussion ensued.

Ms. Tunkieicz made a motion to table the discussion on fees until they have a response from the City of Kenosha and County of Kenosha attorneys. Mr. Modory seconded the motion. Motion approved unanimously.

Under **2019 Operating Budget**, Director Genthner presented the 2019 draft budget and corresponding budget summaries. In anticipation of dealing with the change in copy fees, revenue for citizen reports or report copies have not been included in the 2019 budget.

Mr. Modory inquired what they recommended for an anticipated wage increase. Director Genthner stated that he believes a 2% increase in wages would be appropriate and it would add approximately \$100,000 to the current draft budget. That increase would amount to a 2.4% increase in expenses and less than a 1% increase to the tax levy. Further discussion ensued.

Chairman Gentz requested that the 2% increase in wages be added to the 2019 budget. The next budget meeting is scheduled for September 12, 2018 at 4:00 pm.

The Board accepted the information as presented

Under **Firing Range**, Director Genthner reported that the firing range is moving forward and that the respective agencies are removing their equipment. Demolition is anticipated to start on September 6, 2018.

The Board accepted the information as presented.

Under **Radio Console System**, Director Genthner reported that during the County/City budget discussion the issue of replacing the radio console system was discussed. The topic is currently on hold until the City of Kenosha Mayor and County Executive are able to discuss who will be responsible for paying for the project.

Ray Arbet, Director of Public Works & City Development, discussed the engineering standpoint of a project of this nature. A brief discussion ensued.

The Board accepted the information as presented.

Under **E911 Telephone Equipment Platform**, Director Genthner reported that they are still working on implementing the text-to-911. They still anticipate full implementation by the end of the current year.

The Board accepted the information as presented.

Under **Board Member Comments**, there were none.

At 5:17 p.m., Mr. Modory made a motion for **Adjournment** and Mr. LaMacchia seconded the motion. Motion approved unanimously.