

## KENOSHA JOINT SERVICES BOARD

February 26, 2019

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by Chairman Jeffrey Gentz in the Joint Services Administration Conference Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were Chairman Jeffrey Gentz, General Manager Ed St. Peter, County Chief of Staff Jennie Tunkieicz, Chief of Police Daniel Miskinis, County Supervisor Monica Yuhás and Youth in Governance member Grace Bourdeau.

City Alderman Rocco LaMacchia Sr., Board Member Mark Modory and Youth in Governance Jacob Maki were excused.

Under **Citizen Comments**, there were none.

Under **Approval of Minutes of Open Session Held on January 29, 2019**, Chief Miskinis made a motion to approve the minutes and Ms. Yuhás seconded the motion. Motion approved unanimously.

Under **Director's Report**, Director Genthner spoke about the goals presented by the State of Wisconsin regarding a 911 assessment. Proctors from the State of Wisconsin spoke about what they didn't know about the various 911 systems; such as, how many primary or secondary PSAP's are in the State of Wisconsin and their capabilities.

Director Genthner mentioned that they currently have a 3 year contract with Comsys, Inc. The first year of the 3 year contract with Comsys was recently completed. He presented some summary information as to the services they are providing. The DA's office recently complemented them for their work with the E-Referral interface; they are involved in many projects and continue to do a great job.

Chairman Gentz inquired about the number a Telecommunicators on staff, current openings and the status of the next hiring group.

The Board accepted the information as presented.

Under **Firing Range**, Director Genthner reported that the firing range is near completion and that they have a couple punch list items left to complete. They will be turning it over to the KPD and KSD on January 30, 2019. Chairman Gentz inquired about the budget. Director Genthner responded that the County of Kenosha does not have the final numbers, but he believes that it will be within budget.

The Board accepted the information as presented.

Under **Radio Console System**, Director Genthner reported that there hasn't been much change in the project. The draft of the RFP has been reviewed and they are waiting for the finalized draft of the RFP. A brief discussion ensued.

Chairman Gentz would like an update on the backup center placed on the next agenda.

Ms. Tunkieicz mentioned that the County of Kenosha will be relocated the UW Extension offices and moving them in with Planning and Development to make adequate space for the Communications backup center to operate.

The Board accepted the information as presented.

Under **E 9-1-1 Telephone Equipment Platform**, Director Genthner reported that there is no change. They are still waiting for three of the cellular telephone vendors to respond.

The Board accepted the information as presented.

Under **Changes to Fee Schedule**, Director Genthner presented a new fee schedule for photograph fees. A brief discussion ensued.

Chief Miskinis made a motion to approve the new fee schedule and Ms. Yuhas seconded the motion. Motion approved unanimously.

Under **Request to Carryover Funds**, Director Genthner reported that he would like to carryover \$18,408.11 in funds.

Ms. Tunkieicz made a motion to approve the carryover and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Request to Transfer Year End Closing Transfers**, Director Genthner requests the Board to approve year end closing transfers.

Ms. Yuhas made a motion to approve the transfers and Chief Miskinis seconded the motion. Motion approved unanimously.

Under **Board Member Comments**, Chief Miskinis mentioned that they are getting a great deal of support from Kenosha Joint Services. The Records Department is undertaking the implementation of the Uniformed Crime Reporting, Fleet Maintenance has completed a great number of KPD's squads and that Comsys has done a tremendous job in implementing the E-Referral interface.

Chairman Gentz inquired about the Evidence Department remodel project. Director Genthner reported that once they receive a final project cost for the firing range, they'll have a better idea on funds available for the remodel.

Ms. Tunkieicz inquired about the Communication study's next steps. Director Genthner reported they meet with the Communication Department on a weekly basis and are working on implementing the recommendations.

At 4:49 p.m., Chief Miskinis made a motion for **Adjournment** and Ms. Yuhas seconded the motion. Motion approved unanimously.