

KENOSHA JOINT SERVICES BOARD

May 24, 2022

The Kenosha Joint Services Board meeting was **Called to Order** at 4:30 p.m. by City Administrator John Morrissey in the Joint Services Training Room located in the Kenosha County Public Safety Building.

The **Members in Attendance** were County Executive Samantha Kerkman, City Administrator John Morrissey, Police Chief Larsen, County Supervisor Monica Yuhas, County Board Supervisor Mark Nordigan, Alderman Curt Wilson, Board Member Joshua Barker and Youth in Governance Leo Ruffolo and Michael Babu.

The **Members not in Attendance**, none.

Election of Chairperson, Police Chief Larsen made a motion to elect Monica Yuhas as Board Chairperson. Mark Nordigan seconded the motion. Motion passed unanimously.

Election of Vice-Chairperson, Mr. Wilson made a motion to elect Mr. Morrissey as Vice Chairperson. Ms. Kerkman seconded the motion. Motion approved unanimously.

Under, **Citizen Comments**, Melissa Somers of the Records department spoke regarding employee retention.

Under, **Approval of Minutes of Open Session Held on April 26, 2022**, Ms. Kerkman made a motion to approve. Mr. Wilson seconded the motion. Motion approved unanimously.

Under, **Director's Report**, Director Nielsen notified the Board that they received another resignation in the Records department and that Doug Saulys of the Communications department will be retiring after 31 years. Director Nielsen also reported that they filled the open Fleet Maintenance Technician position. Director Nielsen reported that they are running multiple hiring processes. Lastly, Director Nielsen updated the Board regarding the data refresh project that is updating Joint Services' computer hardware.

Goodwill Obieze, Human Resource Coordinator, spoke regarding an upcoming job fair that will be located in Racine County. A lengthy discussion followed.

The Board accepted the information as presented.

Under, **ERP Replacement Project**, Director Nielsen and Assistant Director Lorenzo gave a status update on the ERP replacement project.

The Board accepted the information as presented.

Under, **Kenosha Joint Services' Policy Manual Update**, Director Nielsen presented a newly created Hiring and Promotion Policy and Procedure and the recommendations that were given when developing the procedure. A lengthy discussion followed.

Mr. Morrissey made a motion to defer to the next meeting and to add back the requirement of a psychological examination for the director position and to inquire about adding EEO language. Ms. Kerkman seconded the motion. Motion approved unanimously.

Under, **Background Checks**, Director Nielsen requested Board authorization to modify the scope of the current Memorandum of Understanding that Kenosha Joint Services has with the Kenosha Sheriff's Department regarding employment background checks. Director Nielsen requested that they would be allowed to utilize trained current and contracted law enforcement staff and to eliminate the in-home and neighbor visits for civilian employees. A brief discussion followed.

Ms. Kerkman made a motion to continue the in-home and neighbor visits and to use current and contracted law enforcement staff. Mr. Wilson seconded the motion. Motion approved unanimously.

Under, *Board Comments*,

Mr. Morrissey spoke regarding the Youth and Governance program and welcomed the new members.

Ms. Yuhas encouraged tours be given to the Youth in Governance.

Mr. Nordigan mentioned that the Youth in Governance have a tour set up for June 29, 2022.

At 5:39 p.m., Ms. Kerkman made a motion to *Adjourn the Meeting*. Mr. Nordigan seconded the motion. Motion approved unanimously.